

Venue Hire Prospectus




Multi-Arts Pavilion, mima | Speers Point

For venue hire enquiries please contact us on
☎ 0448 409 604 or ✉ mapmima@lakemac.nsw.gov.au.

📍 96 Creek Reserve Road, Speers Point 2284
🌐 arts.lakemac.com.au

ABOUT MAP mima

MAP mima is a high-tech creative canvas, gallery and performance space. With a capacity for immersive soundscapes and captivating light displays, the walls of the gallery space can also be opened up to transform the space and bring the outdoors in. Aside from curated programming including exhibitions, installations, screenings and performances, MAP mima is also available for hire and will add a contemporary and creative feel to any occasion.



Set your cocktail
event or conference
against a backdrop of
contemporary art work
in a luscious lakeside
setting



Harry and Lola's Cafe

Provide your guests with champagne and canapes or a fully catered lunch while they relax on the deck overlooking the best view in Lake Macquarie. Contact our team to discuss catering options.

harryandlolascafe@gmail.com
0474 264 290

THE MIMA STORY

mima, is the Awabakal name for the Pavilion, and means 'cause to stay.' This name invites audiences to reflect on the ways the ancient and the emerging intermingle. At the confluence of Lake Macquarie and Cockle Creek, MAP mima brings art, technology and culture together.

MAP mima Floor Plan



SPACE	FLOOR SPACE MEASUREMENT	STANDING CAPACITY	CATERING AVAILABLE	WHEELCHAIR ACCESSIBLE	WIFI
The Cube	87m ²	60 standing	☑	☑	☑
The Deck	32m ²	30 standing	☑	☑	☑
Cockle Creek Stage	180m ²	330 standing	☑	☑	☑
Speers Point Park Stage	180m ²	330 standing	☑	☑	☑
Marquee	108m ²	90 standing	☑	☑	☑

Seating Various configurations are available for limited numbers seated in either lecture, workshop or performance styles. Event seating is not available on site and will be brought in at an additional cost.

MAP mima Function Spaces

Venue hire of MAP mima enables the hirer to have access to all spaces within the facility, including The Cube, Deck, Stage areas and the Node. A marquee can also be hired for an additional fee for those who require further space or a breakout area for their event.

The Cube is hireable in two differing formats, Enclosed and Open format.

ENCLOSED FORMAT

In this format the hydraulic doors on the east and west facing sides of the Cube will be closed, creating a weather proof and private indoor function space. The enclosed format is suitable for small to medium sized events where the hirer would like to create an intimate, immersive atmosphere.



OPEN FORMAT

In this format the hydraulic doors on the east or west facing sides of the Cube will be open, offering a versatile function space and bringing an al fresco feel to your event. The hirer may also choose to have both the east and west facing doors open.

The open format is suitable for medium sized to large events, and allows the hirer to take advantage of lakeside views, and the combined indoor and outdoor floor space. This format is ideal for musical and theatrical performances, with its outdoor auditorium style setting.



FEES AND CHARGES 2024/2025

Community Hire	\$ inc. GST
Lighting, sound or live stream technician (hourly)	\$84.00
Rehearsal or set up fee – hourly	\$45.00
Weekday standard hourly rate 8am-9pm	\$80.00
Weekday hourly rate outside standard hours	\$100.00
All venue weekend - hourly	\$140.00
Node screening	At market rate
Furniture package	At market rate
Temporary stage	At market rate
Bespoke 360 degree projector programming	At market rate
Corporate/ Private Hire	\$ inc. GST
Lighting, sound or live stream technician (hourly)	\$88.00
Rehearsal or set up fee – hourly	\$110.00
Weekday standard hourly rate 8am-9pm	\$110.00
Weekday hourly rate outside standard hours	\$130.00
All venue weekend - hourly	\$250.00
Node screening	At market rate
Furniture package	At market rate
Temporary stage	At market rate
Bespoke 360 degree projector programming	At market rate
External Illumination	\$ inc. GST
Hourly rate	\$45

DEFINITIONS

Community Fee

- The discounted fee charged for not-for-profit community service organisations.
- It is not applicable for government organisations, schools or other organisations that are funded for facility hire or derive an income from the activities.

Corporate / Private Fee

The standard hourly fee charged for all other bookings.

VENUE HIRE INFORMATION

DURATION

Rates of hire are at a minimum of 2 hours and a maximum of 8 hours per hire period, inclusive of 1.5 hours for set up and clean up.

MAP mima is only available for out of hours social functions between 6pm and 11pm inclusive.

EQUIPMENT HIRE

MAP mima can provide cocktail tables and chairs for up to 15 people. Any other requirements must be arranged by hirer in consultation with MAP mima. All furniture brought into the space must have rubber stoppers to protect the floor. Audio visual equipment may be available, please enquire for availability and prices.

CATERING

All catering required by the hirer will be organised by the hirers and approved by the MAP mima Facility Manager. Caterers must have a current food service licence and appropriate insurance.

EXHIBITIONS

All hire allows for access to exhibitions.

MAP mima is an active multi-arts venue and due to the changing nature of exhibitions and installations, the capacity of the exhibition space may vary in size, availability and intimacy. Inclusion of food and drink in the exhibition spaces is dependent on the current exhibition.

CUSTOM PROGRAMMING

Hirers may choose to utilise the projector in the Node or Cube for their own custom programming. Please enquire with the MAP mima team to discuss your requirements and MAP mima's technological capabilities.

DEPOSIT AND PAYMENT

Fees and charges are indicated in the table on the previous page. Fees indicated are per hour, unless stated otherwise.

In line with Lake Macquarie City Council space hire and MAP mima Venue Hire Agreement, a deposit of 25% of the total hire fee is due on booking. Full payment is due no later than 7 days before the hire period.

LIQUOR SALES OR SUPPLY

All alcohol sales or supply must conform to MAP mima's Liquor Licence and comply with NSW Liquor laws. No other Liquor Licence can serve the space.

CANCELLATION FEE

- Cancellation by hirer within 48 hours of date of hire forfeits 50% of the hire fee.
- Hirer is to negotiate cancellation of hire directly with caterer.
- If for some unforeseen valid reason (such as safety), MAP mima has to cancel the hire, no fee will be forfeited by the hirer

A non-refundable booking fee of \$35 is required for wedding ceremonies if the space is not booked outright.

ACCESSIBILITY

MAP mima is a public art space, and as such is accessible to all. It is a single-level building with ramp and path access. There are accessible car parks, ample space for drop offs and accessible toilet amenities. Most of the external artworks can be viewed from the pathway but are predominantly situated in a grassed area.

STAFFING

It is a requirement of hire that MAP mima staff are to be on duty during functions and events to ensure the best experience for you and your guests, and to maintain the security and care of the artwork and art museum.

The number of staff required for each hire period is at the discretion of MAP mima and will be discussed with the hirer at the time of booking. Hire fees includes one staff member. If the event is deemed to need 2 or more staff, an additional fee will be negotiated with the hirer.

TERMS AND CONDITIONS

All bookings are subject to the Terms and Conditions as set out in the Venue Hire Agreement available from MAP mima management. Note that hire opportunities will be dependent on existing event and exhibition programming and availability.





Enquiries

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📘 @lakemacarts

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